



CONTRACTOR AND CONTRACTOR EMPLOYEE PRE-QUALIFICATION REQUIREMENTS

The following document lists changes to the pre-qualification requirements for contractors and contractor employees which perform high voltage installations on the City of St. George Energy Services Department (SGESD) power system.

1. The contractor shall have a minimum of five (5) continuous years documented experience installing and/or maintenance on 15 kV underground primary distribution and be licensed as a contractor within the state of Utah with an E-100 or S-200 classification.
2. The City of St. George reserves the right to disqualify any contractor that does not fully comply with its' codes and regulations, or that does not comply with the standards and procedures including workmanship standards set by the SGESD Underground Committee.
3. All new pre-qualified contractors shall be bonded and insured as per City specifications.
4. All pre-qualified contractors shall provide a minimum of one (1) qualified (SGESD pre-qualified card holder) on the job site at all times that work is being performed on the high voltage system. This includes but is not limited to trenching, conduit installations, placement of equipment, i.e. vaults, terminations of 15 kV wire and connections etc.
5. Pre-qualification testing will only be scheduled once a year, usually between July 1 and July 31. A testing schedule will be available at the Water and Energy Administration Building located at 811 E Red Hills Parkway, St. George, UT or on the City's website www.sgcity.org on the Energy Services page. After evaluation of test scores and qualifications the SGESD Underground Committee will determine if prequalification status will be awarded.
6. All contractors previously qualified to contract high voltage work within the City of St. George which have not worked on the system for the past two (2) years shall be excluded from the pre-qualified contractor list. Contractors shall be required to re-test and submit a new application to the SGESD to be re-considered for pre-qualification.
7. Contractors who schedule a meet to pull wire shall have employees on site, pulling equipment set up and ready to pull wire at the scheduled time. If a contractor is not set up and ready to start at the scheduled time, the service crew will leave the job site and

the contractor will have to re-schedule the wire pull. A 48 hour notice is required to schedule a meet with the SGESD crews.

8. SGESD may periodically schedule mandatory training for all pre-qualified contractors and card holders. Failure to attend may result in disqualification as a card holder or pre-qualified status.

Note: The link the Energy Services Web page is <http://www.sgcity.org/energyservices/>