

CASE NO. 20 _____ - ZC - _____

Potential PC Date: _____

ZONE CHANGE
All zones EXCEPT PD
APPLICATION & CHECKLIST
*Application Fee
Re-noticing Fee: at cost if applicable

I. PROPERTY OWNER(S) / APPLICANT INFORMATION

APPLICANT: _____

MAILING ADDRESS: _____

WORK PHONE: _____ E-MAIL ADDRESS: _____

CONTACT PERSON / REPRESENTATIVE: _____

MAILING ADDRESS: _____

WORK PHONE: _____ E-MAIL ADDRESS: _____

II. PROPERTY INFORMATION

PROJECT NAME: _____

LOCATION OF SUBJECT PROPERTY: _____

TAX ID (PARCEL) NUMBER: _____ GENERAL PLAN: _____

EXISTING ZONING: _____ PROPOSED ZONING: _____

TOTAL ACREAGE OF PROPOSED ZONE CHANGE: _____

III. PLANNING STAFF REVIEW (PSR)

When did this proposal appear before PSR? _____

IV. APPLICATION REQUIREMENTS

PHYSICAL SUBMISSION

- Zone Change Application
- List of property owners within 500' formatted as mailing labels prepared by a title company or other entity willing to certify names
- Mailing label radius map
- Payment of filing fee

***\$500 (filing fee and 1st acre) + \$50.00 per ac for 2-100 ac and \$25 per ac 101-500 and \$10.00 per ac 501+
No fee for acreage zoned to Open Space over 10 acres**

DIGITAL SUBMISSION

Submit the items below to: cdapps@sgcity.org

The subject line of your email **must** read as ZC Application (Project Name)

- A brief narrative of the proposed development of the entire property
- A legal description and surveyed site plan in DWG (AutoCad) format prepared by a licensed surveyor
- A project area map

V. APPLICANT AGREEMENT

I (we) have read and understood the requirements of this application and all information is true and accurate to the best of my (our) abilities.

Printed Name

Signature

Date

Printed Name

Signature

Date