

CASE NO. 20 \_\_\_\_\_ - GPA - \_\_\_\_\_

Potential PC Date: \_\_\_\_\_

**GENERAL PLAN AMENDMENT  
APPLICATION & CHECKLIST**  
\*Application Fee  
**Re-noticing Fee: at cost if applicable**

**I. PROPERTY OWNER(S) / APPLICANT INFORMATION**

APPLICANT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

WORK PHONE: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

CONTACT PERSON / REPRESENTATIVE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

WORK PHONE: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

**II. PROPERTY INFORMATION**

PROJECT NAME: \_\_\_\_\_

LOCATION OF SUBJECT PROPERTY: \_\_\_\_\_

TAX ID (PARCEL) NUMBER: \_\_\_\_\_

EXISTING GENERAL PLAN: \_\_\_\_\_

PROPOSED GENERAL PLAN: \_\_\_\_\_

TOTAL ACREAGE OF PROPOSED GENERAL PLAN AMENDMENT: \_\_\_\_\_

**III. PLANNING STAFF REVIEW (PSR)**

When did this proposal appear before PSR? \_\_\_\_\_

**IV. APPLICATION REQUIREMENTS**

*PHYSICAL SUBMISSION*

- General Plan Amendment Application
- List of property owners within 500' formatted as mailing labels prepared by a title company or other entity willing to certify names
- Mailing label radius map
- Payment of filing fee

**\*\$500 (filing fee and 1<sup>st</sup> acre) + \$50.00 per ac for 2-100 ac and \$25 per ac 101-500 and \$10.00 per ac 501+  
No fee for acreage requested for Open Space over 10 acres**

*DIGITAL SUBMISSION*

Submit the items below to: [cdapps@sgcity.org](mailto:cdapps@sgcity.org)

The subject line of your email **must** read as GPA Application (Project Name)

- A brief narrative of the proposed change
- A project area map

**V. APPLICANT AGREEMENT**

I (we) have read and understood the requirements of this application and all information is true and accurate to the best of my (our) abilities.

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Printed Name

Signature

Date

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Printed Name

Signature

Date