

CASE NO. 20 _____ - CUP - _____

Potential PC Date: _____

CONDITIONAL USE PERMIT
APPLICATION & CHECKLIST

Application Fee: **\$300.00**
Re-noticing Fee: at cost if applicable

I. PROPERTY OWNER(S) / APPLICANT INFORMATION

APPLICANT: _____

(If different than owner)

MAILING ADDRESS: _____

WORK PHONE: _____ E-MAIL ADDRESS: _____

CONTACT PERSON / REPRESENTATIVE: _____

(If different than owner)

MAILING ADDRESS: _____

WORK PHONE: _____ E-MAIL ADDRESS: _____

II. PROPERTY INFORMATION

PROJECT NAME: _____

LOCATION OF SUBJECT PROPERTY: _____

TAX I.D. NUMBER (PARCEL SERIAL NUMBER): _____

GENERAL PLAN: _____ ZONING: _____

PROPOSED USE: _____

III. APPLICATION REQUIREMENTS & REVIEW CRITERIA

PHYSICAL SUBMISSION

- Conditional Use Permit Application
- Payment of \$300.00 filing fee
- List of property owners within 300' formatted as mailing labels prepared by a title company or other entity willing to certify names
- Mailing label radius map

DIGITAL SUBMISSION

Submit the items below to: cdapps@sgcity.org

The subject line of your email must read as CUP Application (Project Name)

- Narrative including and answering at minimum:
 - Description of the proposed use

