



RESET FORM

Granting Year 2019-2020

RAP TAX Grant Report Form

Grant Report Form MUST be completed and returned to the Community Arts Division at the Electric Theater Center, 68 East Tabernacle St., St. George, UT 84770 or mailed to the same address prior to June 12, 2020.

Recipient/Organization: _____

Mailing Address: _____

E-mail Address: _____

Contact Person: _____ Daytime Phone: _____

Address (if different from organization): _____

Alternate Contact: _____ Daytime Phone: _____

Project Title (if applicable) _____

Project/Season Beginning Date: _____ Project/Season Ending Date: _____

Project Location: _____

How many Members/Attendees were served: _____

PROJECT NARRATIVE

Description of Project (Please be concise – What did you do? When? Where?)

How did your project differ from what you proposed in your application?

Do you plan to continue this project? Yes _____ No _____

Will there be additional sources of funding other than those listed in the Budget Section?

Yes _____ No _____

If so, please list:

Please give your honest evaluation of the project.

(Things to consider: Should it reach more people? If it is a continuing project, is it still valuable? What are the project's strengths/weaknesses? Does the organization/program have a quality track records? Is the administrative management sound? Etc.)

Were **City of St. George RAP TAX representatives** acknowledged for their support? Were they offered to attend your event? (Please attach a copy of your correspondence.)

PROJECT BUDGET: CASH INCOME

Admissions: Provide in the space below description and rate(s) – include revenue from sale of admission, tickets, subscription, memberships, etc.

_____ \$ _____

Contracted Services Revenue: Provide description and rate(s) i.e. revenue derived from sale of services. Include sale of workshops, etc. to other community organizations, government contracts for specific services, performance or residency fees, tuition, etc.

_____ \$ _____

Other Revenue: Itemize source and amount(s) i.e. how many catalogs did you plan to sell and at what price each? Include revenue derived from catalog sales, advertising space in programs, gift shop income, concessions, etc.

_____ \$ _____

Private Support: Corporate, foundation or other private support for project. If possible, itemize source and amounts.

_____ \$ _____

Government Support: Indicate specific agency or source.

Federal: _____ \$ _____

Local/State/Regional: _____ \$ _____

Applicant Cash: Funds from accumulated resources or savings: _____ \$ _____

Total Applicant Revenue \$ _____

Grant Amount Received from RAP Tax \$ _____

TOTAL PROJECT/SEASON CASH INCOME
(Total estimated revenue plus grant amount recieved) \$ _____

PROJECT BUDGET: CASH EXPENSES

Personnel (i.e. payments for employee salaries, wages and benefits)

Administrative _____ Number of positions _____ \$ _____

Artistic _____ Number of positions _____ \$ _____

Technical Production _____ Number of positions _____ \$ _____

Outside Services/Artistic Fees \$ _____

Space Rental (identify) \$ _____

Publicity and Promotion \$ _____

Remaining Project Expenses

- A. Rentals: _____ \$ _____

- B. Supplies/Materials: _____ \$ _____

- C. Insurance: _____ \$ _____

- D. Postage: _____ \$ _____

- E. Other: _____ \$ _____

TOTAL OF ITEMS 1-5 \$ _____

TOTAL PROJECT/SEASON CASH EXPENSES \$ _____

I/We certify that the foregoing information is true and correct and that all expenditures were incurred solely for the purpose of the above-mentioned grant.

REPORTED BY:

Name: _____ **Title:** _____

Date: _____ **Telephone:** _____

Signature: _____