

SIGN PERMIT

APPLICATION

SUBMIT TO: SIGNS@SGCITY.ORG

FORM REVISED – 9/30/2020

APPLICATION TO ERECT A FREE-STANDING SIGN, MONUMENT SIGN, WALL SIGN, OR WALL BANNER IN THE CITY OF ST. GEORGE, UTAH

I. APPLICANT & PROPERTY INFORMATION

BUSINESS NAME: _____

ADDRESS OF SIGN LOCATION: _____ STG, UT 847

DATE COMMENCING BUSINESS (**REQUIRED**): _____

BUSINESS CONTACT NAME: _____ PHONE: _____

ZONING: C-1 C-2 C-3 C-4 C-4 DOWNTOWN HISTORIC DISTRICT
 PD-COMMERCIAL MANUFACTURING A-P AGRICULTURAL RESIDENTIAL

TOTAL NUMBER OF SIGNS APPLYING FOR:

WALL SIGN: _____ FREE-STANDING/MONUMENT: _____

SIGN TYPE(S): POLE, MONUMENT, or OTHER FREE-STANDING SIGN (\$100.00 FEE, PER NEW SIGN)

EXISTING FREE-STANDING SIGN - PANEL CHANGE ONLY (NO FEE)

WALL SIGNS - INCLUDING TEMPORARY WALL BANNERS (**Check ALL that apply**)

NOTE: For Grand Opening, Now Open, Moving or Going Out of Business Signage - Use the 'Special Events Banner Permit' Application

PANEL CHANGE FRONT SIDE REAR PROJECTING/HANGING

SIGN COMPANY: _____

UTAH SIGN CONTRACTOR'S LICENSE NO.: _____

COMPANY REPRESENTATIVE: _____

EMAIL ADDRESS: _____

PHONE: _____

X

Signature of Applicant or Sign Contractor

Office Date Stamp

PLEASE NOTE: INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED – (435) 627-4712

OFFICE STAFF USE ONLY: DENIED – See comments APPROVED: _____

PERMIT #: _____ FILING DATE: _____

COMMENTS: _____

HISTORICAL P.C. CHAIRMAN APPROVAL: _____ MASTER SIGN PLAN

II. Complete this section for ONE wall sign - (Attach additional sheets if necessary)

- SIGN MESSAGE: _____
- WALL FACE: **(Check one box only)**
 Building Front Wall Building Side Wall Building Rear Wall Projecting/Hanging
- Is this a '**PANEL CHANGE**' on an existing sign? No Yes **If 'Yes' – go to line #6**
- MEASUREMENTS:
Sign Height: _____ Sign Width: _____
Wall Height: _____ x Wall Width: _____ = Total Wall Area: _____ sq. ft.
- TOTAL ALLOWED SIGN AREA* (ASA): *(Signs in the Historic District are limited to 10% ASA on all walls)*
20% of Front Wall = _____ sq. ft. ASA 10% of Rear or Side Wall = _____ sq. ft. ASA
**Please Note: Temporary Banners affixed the building wall are restricted to 33% of the allowed sign area.*
TOTAL SQUARE FOOTAGE OF THIS PROPOSED SIGN: _____ sq. ft.
TOTAL SQUARE FOOTAGE OF ALL SIGNS ON THIS WALL: _____ sq. ft.
- SUBMIT a **dimensioned color** elevation drawing or photo simulation showing the proposed sign on the building face, **AND** a **color** proof, or a **color** rendering of the proposed sign *(the advertising copy)*.

II. Complete this section for ONE wall sign - (Attach additional sheets if necessary)

- SIGN MESSAGE: _____
- WALL FACE: **(Check one box only)**
 Building Front Wall Building Side Wall Building Rear Wall Projecting/Hanging
- Is this a '**PANEL CHANGE**' on an existing sign? No Yes **If 'Yes' – go to line #6**
- MEASUREMENTS:
Sign Height: _____ Sign Width: _____
Wall Height: _____ x Wall Width: _____ = Total Wall Area: _____ sq. ft.
- TOTAL ALLOWED SIGN AREA* (ASA): *(Signs in the Historic District are limited to 10% ASA on all walls)*
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TOTAL SQUARE FOOTAGE OF THIS PROPOSED SIGN: _____ sq. ft.
TOTAL SQUARE FOOTAGE OF ALL SIGNS ON THIS WALL: _____ sq. ft.
- SUBMIT a **dimensioned color** elevation drawing or photo simulation showing the proposed sign on the building face, **AND** a **color** proof, or a **color** rendering of the proposed sign *(the advertising copy)*.

***PLEASE NOTE: ALL signs located within the City of St. George Historic District are subject to review and approval of the Historic Preservation Commission Chairman prior to review by the City. The H.P.C. Chairman must approve and sign this application before it will be accepted by City Staff.**

III. Complete this section for POLE, MONUMENT, or FREE-STANDING signs

COMPLETE ONE SHEET PER SIGN (Attach additional sheets if necessary)

1. SIGN MESSAGE: _____
2. Is this a 'PANEL CHANGE' on an existing sign? No Yes *If 'Yes' – go to line #9*
3. SIGN MEASUREMENTS:

Panel Height: _____ x Panel Width: _____ = Total Sign Area: _____ sq. ft.

Total Street Frontage: _____ ft. Proposed Setback: _____ ft. Proposed Sign Height: _____ ft.

REQUIRED SUBMISSION DOCUMENTS TO ACCOMPANY THIS APPLICATION

The following documents are required for sign permit requests for ALL freestanding signs unless otherwise noted.

4. A **dimensioned site plan** showing the proposed sign's location on a minimum 8.5" x 11" paper. The site plan shall include:
 - Location of the proposed sign;
 - Location of all signs on the property (if applicable);
 - Property lines;
 - Existing and proposed buildings and structures;
 - Parking areas

*(An 8.5" x 11" copy of the Recorded Subdivision Plat or City Plat **OR** an 8.5" x 11" copy of a City approved construction Site Plan document **may also be required** to be submitted with the site plan.)*
5. A **dimensioned color** elevation drawing, **color** photo simulation, or **color** rendering of the proposed sign.
6. Submit a 'City of St. George Building Permit Application' online <https://stg.cityinspect.com> **IF** the sign exceeds six feet (6') in height **OR** a sign of **any height** that requires an electrical connection.
7. Required Engineered Drawings to accompany the Building Permit Application.
8. The appropriate sign permit application fee. (*\$100.00 for New Signs - No Fee for Panel Changes*)
9. A color proof, color rendering, or photo simulation of the proposed sign (*the advertising copy*). For '**Panel Changes**' a photograph of the existing sign is **also** required for submission.
10. A completed Sign Permit Application form, with applicant's signature.

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