



**2019 Consolidated Annual Performance
Evaluation and Report (CAPER)
DRAFT
*Version 1***

City of St. George
Economic & Housing Development
175 East 200 North
St. George, Utah 84770

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of St. George is an entitlement jurisdiction, receiving an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD). As a recipient of CDBG funds, the City is required to prepare a five-year strategic plan that identifies community needs, prioritizes these needs, and establishes goals and objectives to meet the needs.

Each year the City is also required to provide an assessment of its accomplishments toward meeting the goals and objectives in the 2019-2023 Consolidated Plan. This report is called the Consolidated Annual Performance Evaluation and Report (CAPER). The CAPER also evaluates the progress of meeting the one-year goals identified in the Annual Action Plan. The City utilized \$281,376.87 in CDBG funding for program year 2019 that ran from July 1, 2019 through June 30, 2020.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

CR-05 Table 1 – Accomplishments Program Year								
Goal	Category	Funding		Indicator	Outcome			
		Source	Amount		Expected	Actual	Unit of Measure	Percent Complete
Expansion and Improvement of Public Facilities	Non-Housing Community Development Other – Parks	CDBG	\$145,000.00	Public Facility or Infrastructure other than Low/Moderate Income Housing Benefit	350	544	Persons Assisted	155.43
				Homelessness Prevention	255	0	Persons Assisted	0.00
Expansion and Improvement of Public Facilities	Non-Housing Community Development Other – Waste facilities	CDBG	\$88,928.00	Public service activities other than Low/Moderate Income Housing Benefit	23750	293	Persons Assisted	1.23

Provide Services & Housing for Special Needs	Affordable Housing Homeless			Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	230	0	Households Assisted	0.00
				Homeless Person Overnight Shelter	880	0	Persons Assisted	0.00

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During the 2019 program year, the City of St. George made progress towards meeting its annual and five year goals for serving low to moderate income households within the city. The City allocated funding to programs that addressed the highest priority needs as identified in the Consolidated Plan, including the prevention of homelessness, expansion of public services for special needs populations as well as public infrastructure improvements in low to moderate income neighborhoods.

Public Services by United Way Dixie, Family Support Center, Big Brothers Big Sisters, Switchpoint, and Memory Matters were completed for approximately \$180,000. Combined, these services provided assistance to over 40,000 residents.

Public Infrastructure Improvements completed by Turn Community Services, Dove Center, Youth Futures, Switchpoint, the City’s Cast Iron Project, and the City’s Tract 2714 Roadway totaled approximately \$150,000. Combined, these public infrastructure improvements benefitted over 1,500 low-income households.

The Switchpoint Community Resource Center (homeless shelter) was able to serve approximately 1,500 individuals experiencing homelessness or at risk of becoming homeless with services. The homeless shelter also provides homeless prevention services in the form of rental assistance, back utilities and rent payments to help households avoid homelessness.

Note that the Covid-19 pandemic struck during Program Year 19. Many subrecipients were forced to decrease or halt services completely under government mandates. Switchpoint Community Resource Center saw an increase in client base and was forced to find alternative shelter areas in order to quarantine clients when necessary or to provide ample space for social distancing.

CR-05 Table 2 – Strategic Plan to Date								
Goal	Category	Funding		Indicator	Outcome			
		Source	Amount		Expected	Actual	Unit of Measure	Percent Complete
Expansion and Improvement of Public Facilities	Non-Housing Community			Public Facility or Infrastructure other than Low/Moderate Income Housing Benefit	500	5204	Persons Assisted	1040.80

	Development Other – Parks							
				Homelessness Prevention	0	0	Persons Assisted	0.00
Expansion and Improvement of Public Facilities	Non-Housing Community Development Other – Waste facilities	CDBG	\$16,500.00	Public Facility or Infrastructure other than Low/Moderate Income Housing Benefit	2000	4010	Persons Assisted	200.50
				Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	500	38	Households Assisted	7.6
Increase Affordable Rental Housing Options	Non-Housing Community Development Other – Public Services			Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	500	771	Persons Assisted	154.20
				Public service activities other than Low/Moderate Income Housing Benefit	200	0	Persons Assisted	0.00
Increase Capacity of Area Service Providers	Homeless Non-Housing Community Development			Public service activities other than Low/Moderate Income Housing Benefit	500	62451	Persons Assisted	12490.20
				Public service activities for Low/Moderate Income Housing Benefit	500	0	Households Assisted	0.00
Increase Homeownership Opportunities	Affordable Housing	CDBG	\$50,000.00	Direct Financial Assistance to Homebuyers	10	0	Households Assisted	0.00
Provide Services & Housing for Special Needs	Affordable Housing Homelessness	CDBG	\$300,000.00	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	0	771	Households Assisted	0.00
				Direct Financial Assistance to Homebuyers	50	0	Households Assisted	0.00
				Homeless Person Overnight Shelter	200	2609	Persons Assisted	1304.50

				Overnight/Emergency Shelter/Transitional Housing Beds added	50	0	Beds	0.00
				Homelessness Prevention	100	0	Persons Assisted	0.00

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
Race:	
White	29,933
Black or African American	1,866
Asian	87
American Indian or American Native	4,796
Native Hawaiian or Other Pacific Islander	967
Total	37,649
Ethnicity:	
Hispanic	3,464
Not Hispanic	37,231

Narrative

Due to the limitations of the input fields in the Integrated Disbursement and Information System (IDIS), the table above shows 37,649 total persons served by race in St. George in the 2019 program year. However, the City also served 301 individuals who identified as “two or more” races and 3,059 who were “some other” race or didn’t specify which race they were. This makes the number of total served in the 2019 program year at 41,009 persons. Approximately 93 percent of these persons were recorded as low to moderate income (38,242 persons).

The vast majority of those served were from the public services provided through the United Way Dixie Community Outreach and Awareness Program. This program included the 211 Information and Referral Program, and it served 35,864 persons.

According to the 2012-2016 American Community Survey 5-Year Estimates, approximately thirteen percent (13%) percent of the City residents were Hispanic, however only about eight percent (8%) of recorded residents assisted were of the ethnic group.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available.

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	\$608,836.00	\$281,376.87

Narrative

CDBG expenditures in the 2019 program year included utilization of 2019 HUD allocation grant funds as well as program income of \$59,942.63. The total resources made available for the City through CDBG and program income was \$668,778.63 and the amount expended through the program year was \$281,376.87.

Identify the geographic distribution and location of investments.

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Narrative

CDBG allocations are not limited to specific geographic areas of St. George, but must serve low and moderate income residents. The City makes allocations based on the level of benefit for very low, low and moderate income residents and provides support for activities in low and moderate income neighborhoods.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

At this time, St. George only receives CDBG entitlement funds from HUD. HUD CDBG entitlement funds do not have a matching requirement. However, the City is working to better coordinate assistance activities among the various governmental and non-profit agencies, allowing a more consolidated effort and efficient use of the very limited resources available.

The Switchpoint Community Resource Center (homeless shelter), which is owned by the City and operated by Friends of Switchpoint (nonprofit), in previous years, was able to leverage over \$350,000 in funding through donations, income from their thrift store and Bed 'n' Biscuits, their pet daycare and boarding facility.

The Switchpoint Community Resource Center (homeless shelter) and Dove Center (domestic violence shelter) also receive funding through the Utah Balance of State Continuum of Care.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

Number of households to be supported	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Number of households support through:	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

While affordable housing is certainly one of the greatest needs of low and moderate income residents in St. George, due to limited funding available, the City continues to focus CDBG funding investments in infrastructure and public facilities improvements as well as public services for special needs populations. The City did, however, serve approximately 250 homeless households each quarter through the City owned Switchpoint Community Resource Center, which provides homeless prevention services in the form of rental assistance, back rent payments, and back utility expenses.

In 2019 there was no direct construction or rehabilitation of single-family homes or multi-unit developments through CDBG funds, however the City is investigating participation with several governmental and non-governmental agencies in the purchase and/or development of a number of affordable housing units. During program year 2017, the Riverwalk infrastructure project was completed in conjunction with a planned LIHTC development. This development created 50 affordable apartment units for LMI households. Construction of Riverwalk occurred during program year 2019. The facility obtained a certificate of occupancy in October of 2019 and is now renting to the public.

Discuss how these outcomes will impact future annual action plans.

While the City was able to serve over 250 homeless households quarterly during the 2019 program year, the number of households at risk of becoming homeless or have experienced homelessness continues to increase. Due to this increase in homelessness, the demand on local housing & service providers has

increased exponentially. As the Covid-19 pandemic raged through the country, Switchpoint saw an increase in services needed and clients served.

As such, the City has determined that providing funding for the homeless and other vulnerable populations is the highest priority for CDBG funding. Therefore, the City will continue to provide funding for public services that support individuals and families with special needs such as the United Way Dixie 211 Information and Referral Program, as well as public facilities, like Switchpoint, to serve the most vulnerable populations.

The City will also continue to look for ways to expand affordable housing options throughout the community as this need has not been directly. As discussed earlier, in one such project, the City addressed this need by allocating its funds to improve public infrastructure projects around the Riverwalk area, and then worked with a developer to create and foster affordable housing units in the area. With adoption of the moderate income housing element of the City’s general plan, the City will continue to make efforts to make affordable housing a priority.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual
Extremely Low-income	0
Low-income	0
Moderate-income	0
Total	0

Narrative

Though no housing units were provided for affordable housing, through the City’s CDBG public services and public facilities funding, a total of 38,242 extremely low-income, low-income, and moderate income persons were served. The vast majority of persons served were through United Way Dixie's 211 Information and referral program (36,217 LMI persons).

Additional income reporting through subrecipient programs is as follows:

- Big Brothers Big Sisters – Extremely Low: 55, Low: 25, Moderate: 23
- Family Support Center – Extremely Low: 135, Low: 71, Moderate: 27
- Memory Matters – Extremely Low: 8, Low: 5, Moderate: 0
- Switchpoint – Extremely Low: 1557, Low: 0, Moderate: 0
- Turn Community Services – Extremely Low: 104, Low: 0, Moderate: 0
- Youth Futures – Extremely Low: 14, Low: 1, Moderate: 0

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)
Evaluate the jurisdiction’s progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of St. George coordinates the Local Homeless Coordinating Committee (LHCC). This consortium consists of local homeless services and other organizations involved in planning various related programs in the city and Washington County. The principle organizations involved with the committee are:

- The City of St. George
- Dixie State University
- Dove Center
- DWS
- Equality Utah
- Family Healthcare
- Five County Association of Governments
- Four Points Health
- Hope Rising
- Intermountain Health Care
- Interfaith Council
- iPro Realty
- Reach for Hope
- RRCI
- St. George Housing Authority
- Southwest Behavior Health
- Switchpoint Community Resource Center
- United Way Dixie
- Utah Food Bank
- Veterans Affairs
- Washington County Emergency Operations
- Washington County School District
- Washington County Sheriff
- Washington County/Community Development
- Youth Futures

The LHCC works to alleviate the effects of homelessness and coordinate local resources to maximize services. The LHCC participates with and impacts policy on the direction of State, Federal and local homeless funding, and it participates in the Point-in-Time Count each year to count the number of homeless people in Washington County. The committee supports and implements the Housing First approach to provide housing and case management to optimize self-sufficiency for individuals and families who are homeless. The committee currently meets monthly in St. George.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of St. George coordinates with the LHCC in addressing homeless needs and helping homeless persons make a transition to permanent housing. Currently, a major task of the coordinating committee is an evaluation and update of its Strategic Plan to End Chronic Homelessness through Housing First. A large part of the current coordinating efforts are directed toward seeking means to acquire or build transitional housing units, for both families and single individuals.

In the 2019 program year, the City directed a majority of its funding to the Switchpoint Community Resource Center, homeless shelter, in response to the Covid-19 pandemic. With passage of the CARES Act, the 15% public service cap was waived for PY19. As such, and in direct response to the pandemic, funding was awarded to Switchpoint to maintain their existing homeless shelter, which saw a drastic decline in volunteer hours and funding, and to open a second location to increase social distancing and for quarantine purposes.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Currently the City works with LHCC to help families avoid becoming homeless and promotes and funds the United Way Dixie's 211 Information and Referral program to assist City residents who are also at-risk. The 211 program is connected to a wide array of information and resources designed to help residents with social services, including services that will help residents avoid becoming homeless. Program funds were directed towards the Switchpoint Community Resource Center to help the center run its homeless prevention programs. Switchpoint offers a variety of programs to help those at-risk of becoming homeless avoid homelessness. In the program year, the center was able to assist an average of 310 individuals experiencing homelessness or who were at-risk of becoming homeless each quarter.

The City of St. George is aware of the critical and ongoing needs of new construction of affordable rental units. Low incomes and increasing rental rates affect all persons in the extremely low and low income range. In the 2019 program year, there were no direct activities for new construction of affordable rental units, however program year 2017's project completed to improve infrastructure such as street improvements in the Riverwalk area was intended to help to encourage affordable housing development. This development is a 50-unit apartment complex that offers units for LMI households. The Cast Iron project, which spanned multiple program years, was completed during program year 2018. Both the Riverwalk and Cast Iron projects were intended to improve infrastructure in areas where LMI households could be benefitted.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of St. George recognizes the importance of prevention, rehabilitation, education and transitional efforts to permanent housing for at-risk or homeless persons. The City continues to support the Local Homeless Coordinating Committee (LHCC) through an active role in providing cooperation, innovation and assistance where possible in the provision of services to address homelessness.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of St. George does not operate or manage public housing, relying instead on the public housing strategies developed by the St. George Housing Authority (SGHA). Although not technically providing public housing, the City has in the past, contributed money through the CDBG program for housing programs by SGHA.

SGHA is the local public housing authority in St. George and serves families in St. George and Washington County through the Dixie Sun Manor senior complex unit and administers 244 Housing Choice Vouchers (HCV) throughout the city and county. Dixie Sun Manor is a 30-unit complex for the elderly and while the waiting list is currently open, the expected wait time is unknown. The waiting list for the HCV program is currently closed as of September 26, 2017. If there is a change of status in the wait list for the HCV program, SGHA will post notices with local media outlets and in its offices.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Current HCV program participants have the opportunity to work with SGHA in the Family Self Sufficiency Program. Participants in the program can work towards self-sufficiency by earning monthly monetary credits based on their portion of the rent. These credits are deposited into an interest bearing savings account, which can be disbursed to program participants upon completion of the program.

Actions taken to provide assistance to troubled PHAs

Not applicable.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In 2019, the City's Analysis of Impediments to Fair Housing Choice was updated to provide emerging impediments to fair housing in the City of St. George. The impediments were found from a thorough review of current policies and practices in the public and private sectors, extensive public input, and a detailed examination of social and economic data. These impediments were:

1) Lack of fair housing programs; 2) Limited affordable housing; 3) Lack of state or local fair housing laws; and 4) Lack of public resources in Spanish. Actions taken to address the current impediments are summarized at the end of this section, CR-35 Other Actions.

Previously Identified Impediments

Before the 2019 AI, the City identified four pressing impediments to fair and affordable housing. These impediments were: 1) Lack of sufficient affordable housing options; 2) Lack of initiatives to affirmatively further fair housing; 3) Rapid population growth; and 4) A strongly segregated housing market.

Actions Taken

- 1) The Housing Action Coalition (HAC) was created. HAC's purpose is to increase collaboration, educate, and celebrate affordable housing efforts for St. George City and Washington County
- 2) The Moderate Income Housing element of the General Plan was adopted
- 3) Riverwalk, a 55-unit affordable housing project, continued to make progress
- 4) The City's website was updated to improve citizen communications through increased social media posts, video, and press releases

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The primary obstacle to meeting the underserved needs in the City of St. George is the lack of available funding to the City and to the various non-profit agencies the City partners with in serving the low and moderate income residents. The increasing needs of the low-income population and the growing number of competing agencies and organizations, has widened the gap between project costs and available funding. The difficulty in leveraging funding is magnified by the decrease in public and private funds.

The City of St. George continues to coordinate activities with the St. George Housing Authority and the Local Homeless Coordinating Committee (Continuum of Care). The City also continues to work closely with various housing agencies, social service providers, aging organizations and disability organizations to gather data, identify service gaps, and pursue the development of coordinated projects, including support from mental health and substance abuse centers, and homeless assistance providers.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

St. George did not have any programs that directly lead to the reduction of lead-based paint hazards in homes, however the City promotes to its residents the risks associated with living in or purchasing a home that may contain lead-based paint.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City of St. George helps fund the United Way Dixie (UWD), Community Outreach and Awareness Program, which runs a variety of program intended to help assist LMI families. UWD is committed to

servicing the local community through its programs to ensure that families are healthy and strong and that individuals are engaged in building the local community. These efforts help to reduce poverty in the City of St. George. UWD runs the 211 Information and Referral Program, which gathers local social services programs and refer residents who are seeking assistance.

The City also coordinates efforts with the LHCC to not only reduce homelessness, but also open discussion about affordable housing and employment opportunities for poverty-level families.

The City's Economic Development Department is also spearheading HAC (Housing Action Coalition) with Washington County's Community Development office. This committee is bringing together professionals from varying fields (developers, realtors, loan officers, public officials, city staff, etc) in order to collaboratively find solutions to the barriers of entry to affordable housing.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

During the 2015 program year, the City hired consultants with Civitas LLC to assist in a major overhaul of the City's CDBG program. The Consolidated Plan was updated, a new Analysis of Impediments to Fair Housing Choice was completed, and the City made updates to its Citizen Participation Plan as well as major improvements in the City's CDBG Program Policies and Procedures. Many of these improvements were implemented as part of the previous program year and continued into the 2017 program year. During the 2018 program year, the City chose to bring CDBG administration back in house so City staff would be more cognizant of the needs in the community and how CDBG funding was being utilized. With the overhaul of the program by Civitas and newly dedicated personnel to CDBG administration, the City hopes to continue to improve the CDBG program.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of St. George continues to work closely with area housing and service providers. The Switchpoint Community Center, owned and operated by the City, serves as a regional leader for special needs services. As such, staff have ongoing partnerships and relationships with area agencies.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Provisions to affirmatively further fair housing (AFFH) are long-standing components of HUD's housing and community development programs and follow the mandate of Section 808(e)(5) of the Fair Housing Act. Each year CDBG entitlement grantees, such as the City of St. George, are required to submit a certification that they will comply with provisions to affirmatively further fair housing and to document those actions in their annual CAPER.

A principal means for an entitlement community to further affirm their support of AFFH is through completing and following an "Analysis of Impediments to Fair Housing Choice" (AI). The AI is undertaken to identify impediments or barriers to fair housing choice in the City; to assess current fair housing initiatives; and, to describe actions the City could take to overcome identified problems.

In 2019, the City completed an AI. There were four impediments found through a thorough review of current policies and practices in the public and private sectors, extensive public input, and a detailed examination of social and economic data. These impediments were: 1) Lack of fair housing programs; 2) Limited affordable housing; 3) Lack of state or local fair housing laws; and 4) Lack of public resources

in Spanish.

Actions taken to address impediments were:

Impediment 1:

The City continues to monitor state-wide legislative proposals and is heavily involved with the Utah Leagues of Cities and Towns (ULCT).

Impediment 2:

- 1) The Housing Action Coalition (HAC) was created. HAC's purpose is to increase collaboration, educate, and celebrate affordable housing efforts for St. George City and Washington County
- 2) The Moderate Income Housing element of the General Plan was adopted
- 3) Riverwalk, a 55-unit affordable housing project, continued to make progress

The City will continue to work and collaborate with area housing developers to provide additional affordable housing options including mixed use developments, single family and multi-family housing.

Impediment 3:

The City continues to monitor state-wide legislative proposals and is heavily involved with the Utah Leagues of Cities and Towns (ULCT).

Impediment 4:

The City's website was updated to improve citizen communications through increased social media posts, video, and press releases. Though these updates are not yet in Spanish, they are setting the groundwork for such communication to translate easier. The City continues to make diversity and inclusivity a priority.

The City will continue to work towards the four impediments identified in the 2019 Analysis of Impediments in future program years.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements.

The City of St. George follows an adopted monitoring guide that instructs both the City and its subrecipients. This guide was updated at the end of the 2015 program year and has been implemented since.

The purpose of monitoring ensures compliance with the requirements of the CDBG program as well as:

- Anticipating and addressing items before they become serious issues or problems,
- Successfully addressing and remedying problems,
- Completing the project
- Making sure the project has met the program objective.

Procedures, Frequency and Results of Monitoring

During the course of each contract year, the City conducts monitoring visits to CDBG subrecipients. The process includes site visits and an annual review of reports and documentation. The visits also include financial monitoring and extended interviews with subrecipients and, as necessary, with clients. From the monitoring visit, suggestions and concerns are relayed through conversation with the subrecipient, with serious issues and findings reported by letter. When necessary, a follow-up session is held with the subrecipient.

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City maintains a Citizen Participation Plan. As such, the Citizen Participation Plan requires a 15-day comment period on the CAPER. The City of St. George hosts training sessions, public meetings, and places draft copies of varying plans and reports on the City's website. In addition to local newspaper notices, the City may email information and notices to all agencies who previously applied for funding or those who asked to be contacted regarding funding opportunities.

Summary of Citizen Participation Events During PY 2019

Notices for the following events were published in the Spectrum – the local newspaper as well as on the City's website and on the community bulletin board in City Hall.

A public hearing was held on Thursday, April 1st, 2021 at 5:00 p.m. at City Hall to receive citizen input on community development needs and to make comments on the CAPER.

The CAPER 15-day comment period was from March 16th to March 30th, 2021. The CAPER was made available on the City's website and was also available in print at City Hall.

Summary of citizen comments

The public comment period will be from March 16th to March 30th, 2021. Any comments received will be added to this report.

Reasonable Accommodation

The City of St. George makes every effort to provide reasonable accommodations to the disabled in accessing City programs. Citizens may contact the City Human Resources Office at (435) 627-4670 at least 24 hours in advance if they have special needs or if a translator is required. If a special device is

required in order to communicate with someone who uses a standard telephone, persons may call a communications assistant at Relay Utah who will assist the call to the Human Resources Office. The toll free telephone number for assistance in English is 7-1-1, and 1-888-346-3162 for assistance in Spanish.

Translation Assistance

The City of St. George makes efforts to provide translation assistance for public meetings and program information. Individuals may call the City Human Resources Office at (435) 627-4670 at least 24 hours in advance if translation assistance is needed for a public meeting.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

For 2019 program year, the City of St. George completed a substantial amendment to its 2019 - 2023 Consolidated Plan. This amendment included updates to the citizen participation plan and various elements in order to prevent, prepare for, and respond to coronavirus. These changes were implemented during the 2019 program year and will continue through the 2020 program year. No further changes are necessary at this time.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

Attachment
CAPER Public Notice Affidavit

Attachment
St. George PR-26 CDBG Financial Summary Report PY2019