

**City of St. George**  
**Security Alarm System Permit Application**  
 265 N 200 E, St. George, Utah 84770, 435-627-4301  
 435-627-4375 Fax, [records@sgcity.org](mailto:records@sgcity.org)

Address of Alarm: \_\_\_\_\_ St. George, UT Zip \_\_\_\_\_

Type of Alarm:  Burglary  Holdup  Duress  Other, Explain \_\_\_\_\_

Billing: Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Commercial	Residential
Business Name: _____	Homeowner's Last Name: _____
Permit Holder: _____	First Name _____
Tax ID # _____	Phone _____ DOB ___/___/___
Business Phone: _____	Email _____
Email: _____	

Installation date of Alarm System: \_\_\_\_\_ Month \_\_\_\_\_ Day \_\_\_\_\_ Year

Installer Of alarm system: \_\_\_\_\_ Phone \_\_\_\_\_

Alarm Monitoring Company: \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Please list responsible persons who can respond within twenty (20) minutes after notification and are knowledgeable in the basic operation of the alarm system, and are authorized and able to gain entry and secure the premises if required.

\_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Phone \_\_\_\_\_

Instructions on the proper use of alarm system were received.

Information on how to avoid false alarms was received.

I understand that if any information on this form changes, I am responsible to contact the alarm company and the St. George Police Department with updated information within five (5) business days.

\_\_\_\_\_ Signature \_\_\_\_\_ Date

This application must be accompanied with the permit fee { currently \$ 50.00}

Change of address, name or new alarm company requires a new permit and fee within five (5) business days of change.

Please make checks payable to the City of St George. We also take a number of different credit cards for your convenience. Please call.

The purpose of the Alarm Permit is to assist the Police Department in responding to your property in the event of an alarm.

Please be aware that the Police Department t may not respond to your alarm. All dispatch decisions are made subject to competing priorities and available Police recourses.

### **For Office Use Only**

**Date permit issued:** \_\_\_\_\_ **Issued by:** \_\_\_\_\_

**Permit #** \_\_\_\_\_ **Receipt #** \_\_\_\_\_

\*For more information on the City of St George Alarm ordinance, please visit: <https://stgeorge.municipal.codes/Code/3-5-1>

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Re: Alarm Response Methods

To Whom It May Concern,

We have a city ordinance (3-5) that requires us to send you a letter for a \$50 charge for every false alarm *AFTER THE FIRST FREE ALARM* that we respond to in a year's time. I want to propose an alternate plan to help you keep these costs down. It is called "Verified Response."

"Verified Response" means that we would come to your location for alarms calls only after the alarm company calls you or a keyholder first. (Most account holders want the alarm company to do this and have their account set up this way already). Sometimes the alarm company forgets and calls us first, we respond, and then they call a keyholder, who meets us at the scene. This results in a charge of \$50 to you. If you would like, I can put a designation on your account called "Verified Response", which means when the alarm company calls us, we will tell them that you have requested that they call a keyholder first, who will verify that the police are actually needed, and then we would respond to the alarm location. This would be for any single trip intrusion or burglar alarms only, not for panic or duress alarms. WE WOULD RESPOND TO ALL DURESS, HOLD UP, PANIC and MULTIPLE ALARMS from different sensors.

If you would like this option, please sign below and return this to me at the above address and I will adjust your account immediately. If you would like to talk to me about this more before deciding, please call my cell phone. I would like to explain it in more detail. Thanks very much for taking the time to read this and if I can be of any assistance to you, please don't hesitate to call me at 435-627-4301.

Sincerely,

Records Department, City of St. George Police Department

Yes, I have read the above and would like to have my address designated as "Verified Alarm Response". \_\_\_\_\_

Date: \_\_\_\_\_

## How do I prevent false alarms?

- Ensure everyone who has access to the alarmed premises is trained in the proper operation of the alarm system.
- Know how to cancel the alarm if the system activates falsely and call your alarm company to advise no police response is required
- Keep the alarm System User's Manual where it is easily accessible at the premises at all times.
- Maintain the premises to avoid generating false alarms from fixtures, such as broken doors and windows, balloons as well as fans that can blow curtains and blinds within areas covered by motion detectors.
- Avoid negligent or intentional misuse of the system or activating live alarms to tests.
- Maintain the alarm system and promptly request service for system malfunctions
- Promptly respond to telephone or email communications related to false alarms as soon as they are received.
- Ensure that your alarm company has emergency contact phone numbers to call in the event of an alarm activation and advise of any changes in the information as soon as the changes occur. Please make sure that the Police department is updated too, 435-627-4301

To review the City of St George Alarm Ordinance, visit:  
<https://stgeorge.municipal.codes/Code/3-5-1>