



## Scout Projects within the St. George Park System

The City of St. George Leisure Services Department has developed the following procedures to help Scouts complete Eagle Scout projects within the Leisure Services Department. The following criteria will help Scouts develop successful projects that will benefit the community for years to come.

### Criteria and Considerations:

1. Falls within the master plan of the City and Leisure Services Department.
2. Scope of project and feasibility of completion
3. Cost and funding
4. Must be safe for public use. If the project is approved, inspections will be made by City staff at construction milestones to insure project meets City and safety standards. A standard City Park and Trail inspection form listing inspection milestones is attached.
5. Feasibility of future maintenance
6. Determine value to the community
7. There is a 60 day project limit from the time that the project is approved by the City. After 60 days, the project will be *"up for adoption"* by another Eagle Scout candidate.

### Procedure:

1. Meet with Parks to discuss possible projects
2. Decide on project and receive parks support
  - a. Determine timelines
  - b. Determine costs and funding
  - c. Park staff involvement and expectations
  - d. Commitment to complete the project
  - e. Determine cost and feasibility of ongoing maintenance
3. Parks will submit project to City Management for approval
4. Parks will submit project to Legal and Risk Management Departments for approval
5. Some projects may need to be presented to the City Council for approval
6. Scout arranges for inspections by the Parks Division at construction milestones as shown on the attached "City of St. George Landscape Inspection Card".
7. Scout completes the project
8. Scout is presented to City Council for recognition upon completion of the project



## Scout Project Submittal Form

### Basic Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

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The Parks Division will need a copy of the following forms of your proposed project from your Eagle Scout packet:

- Scout name, unit, etc. sheet
- Project description sheet
- Project benefit sheet
- Project details sheet (*a more detailed plan may be requested by the Parks Division*)
- Before photographs / Approval Signatures
- Materials required sheet\*\*
- *After photograph / Approval Signature sheet (when your project is finished)*

**\*\* Is any assistance being requested from the City of St. George (material, equipment or labor)?**

**City of St. George Landscape Inspection Card**  
**Request for inspections must have 48 hour notice in advance**

Project Name	Start Date	Developer/Contractor
<b>Item</b>  <b>Pre-construction Meeting</b> verify approved plans Verify submittals Coordinate inspection process		
<b>Sleeving</b> verify sleeving location depth, type and size		
<b>Mainline</b> Mainline depth, type, and size Mainline connections Hydrostatic test (150 psi for 3 hours)		
<b>Backflow Preventer</b> verify backflow Certification Verify type. Size and location Verify thrust blocks, hot rock cover, and pad		
<b>Booster Pump</b> Location, enclosure Installation, power connected, certification		
<b>Irrigation (Open Trench)</b> Verify later line depth, size type Verify head type, spacing, Swing joints Wiring for size, depth, color (min 14 gage)		
<b>Irrigation (General)</b> Verify box supports, markings, valve I.D. tags Wire connections, Reclaimed I.D. Controller, type, stations, location, enclosure installation, power, certification Water Audit		
<b>Planting</b> Approve topsoil and agronomics soil test Verify soil preparation/amendments Verify plant species, size, quality, quantities, location Planting depth, staking Finish Grade Turf installation Hydro seed germination		
<b>Hardscape site Amenities</b> Site furnishings Play equipment Play equipment certification Fencing, type, height, material Flatwork, curbs, mow strips Signage installed		
<b>Maintenance</b> Compliance to begin maintenance Turn over controller charts, as built 30 day walk through 60 day walk through 90 day final walk through		
<b>Final Acceptance</b> Turn over items, guarantees, warranties Letter of Substantial Completion Certificate of Occupancy		
<b>Other requested or required items:</b>		