

CITY OF ST. GEORGE

**COMMUNITY DEVELOPMENT BLOCK GRANT
CONSOLIDATED ANNUAL PERFORMANCE
AND EVALUATION REPORT (CAPER) FOR FY 2009-10**

**August 2010
For Submission to the United States
Department of Housing and Urban Development**

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First Program Year CAPER

The CPMP first Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26) (see Appendix I)

GENERAL

Executive Summary

This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the first year.

Program Year 1 CAPER Executive Summary response:

The City of St. George has successfully completed the first year of the City's second Five-Year Consolidated Plan. Activities undertaken during this period reflect the goals and objectives as stated in the City's Five-Year Consolidated Plan and One-Year Action Plan. Each fiscal year (fiscal years starts on July 1st and ends on June 30th of the following year), the City prepares an Annual Action Plan that informs HUD and citizens what goals and objectives the City intends to accomplish with CDBG, and other leveraged funds during that upcoming year. At the end of the fiscal year (FY), the City prepares a Consolidated Annual Performance and Evaluation Report (CAPER) to illustrate the actual accomplishments achieved during that year. The CAPER allows HUD, local officials, and citizens to assess the use of available resources and to assess the efforts made to achieve the goals and objectives identified in the City's Consolidated Five-Year Plan and Annual Action Plan.

As an entitlement city, St. George received \$486,242.00 of CDBG funds (FY 2009-10) directly from the U.S. Department of Housing and Urban Development (HUD). The CDBG program was designed to primarily assist low- and moderate-income individuals. In Fiscal Year (FY) 2009-10 the City tried to assist lower income people by providing affordable housing through the Down Payment Assistance Program and by the completion of construction of the Two West Group Home. The City assisted those in need by buying food for St. George Soup Kitchen, so that food could be distributed to lower income people. The City improved the infrastructure in lower income neighborhoods by completing the improvements to a neighborhood park, began improvements to another neighborhood park, by completing the paving of streets in a residential neighborhood, starting the installation of handicap access ramps to sidewalks and by the upgrading of the water system to a neighborhood.

General Questions

1. Assessment of the one-year goals and objectives:
 - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
 - b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.

c. If applicable, explain why progress was not made towards meeting the goals and objectives. Describe the manner in which the recipient would change its program as a result of its experiences.

2. Affirmatively Furthering Fair Housing:

- a. Provide a summary of impediments to fair housing choice.
- b. Identify actions taken to overcome effects of impediments identified.

3. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.

4. Leveraging Resources

- a. Identify progress in obtaining "other" public and private resources to address needs.
- b. How Federal resources from HUD leveraged other public and private resources.
- c. How matching requirements were satisfied.

Program Year 1 CAPER General Questions response:

1. Assessment of the one-year goals and objectives

During this first year, the City of St. George was able to implement eight program activities that addressed the goals and objectives in the reporting period. A breakdown of the programs expenditures during the reporting period are as follows:

Objectives and Outcomes							
Agency-Activity Name –Project Description	Objective Outcome	Prior. Need	Yr 1 Action Plan Goals	Goals Compl.	FY 09-10 CDBG Expend.	Total CDBG Expend.	Total Funds Expend.
1. Five County Association of Governments (FCAOG) - Down Payment Assistance	Provide decent affordable housing/ Affordability	Owner Occup. Housing	25 Hshd.	29 Househld.	303,062	303,062	4,009,633
2. TURN Community Services – Two West Group Home Construction Project	Provide decent affordable housing/ Affordability	Rental Houing	8 People	8 people housed	81,500	81,500	356,180
3. St. George Soup Kitchen - Food for Lower Income People	Create Suitable Living Environment/ Sustainability	Food for lower income people	Feed 2,883 people	Fed 2,883 people	6,486	6,486	13,486
4. City of St. George Leisure Services Department – Construct the Firehouse Park	Create Suitable Living Environment/ Availability Accessibility	More Impro. of Open space	1 park	1 park completed in FY 09	0	200,000	722,443
5. City of St. George Leisure Services Department – Improve Forest Park	Create Suitable Living Environment/ Availability Accessibility	More Impro. of Open space	1 park	0 park Doing construct. design	0	0	10,100 to date

6. City of St. George Public Works Department – Pave Roads in the Bowler, Marsh, Ence Subdivision	Create Suitable Living Environment/ Infrastructure Improvements	Pave streets	Pave streets	Paved streets	18,824	183,531	183,531
7. City of St. George Public Works Department – Handicap Access Ramps to Sidewalks on Dixie Downs Road	Create Suitable Living Environment/ Availability Accessibility	Unac- cessible side- walks	Install 36 ramps +/-	Under construc- tion	15,373	15,373	33,821
8. City of St. George Water Services Department – 300 S. St. Area Water Improvement Project	Create Suitable Living Environment/ Sustainability	To bring water sys. to City standard	Improve 1 water system	Under construc- tion	28,963	28,963	46,341

Why Goals Were Not Completed

The Forest Park Project was not completed, because Park Planners had to raise additional non CDBG funds before advertising for construction bids, as \$85,000 was not enough monies to construct the intended improvements. Park Planners were not able to raise the additional \$243,000 until late in the FY.

Materials for the Dixie Downs Sidewalk Access Project were funded by a CDBG amendment on August 20, 2009. The City concrete crew was periodically sent to do other concrete projects, so they weren't constantly on the project after they started construction. About 72% of the access ramps were installed by the end of the FY.

Construction of the 300 South Area Water Improvement Project did not start until May 17, 2010. The project was 2/3 completed by the end of the FY.

2. Program Change by Recipient

The City Of St. George will change its program if experience indicates that a change is necessary. If one of our programs has a problem staff will try to correct it. If any significant program changes are proposed to be made, the city council and the public will be consulted per the city's Public Participation Plan.

3. Affirmatively Furthering Fair Housing

City population characteristics

The 2000 US Census is the best information that is available on the city's population characteristics. That information is placed on the following table:

	<u>Number</u>	<u>Percent</u>
Total city population	49,663*	100
One race	48,756	98.2
White	45,823	92.3
Black or African American	120	0.2

American Indian and Alaskan Native	812	1.6
Asian	282	0.6
Native Hawaiian and Other Pacific Islander	293	0.6
Some other race	1,426	2.9
Two or more races	907	1.8

Hispanic or Latino (of any race) 3,337 6.7

*on 4/7/05 The Five County Association of Governments estimated the city’s population to be 65,968

To find areas of minority concentration, information on the five census tracts which have high concentrations of lower income people (CT’s 2707, 2711, 2712, 2713 and 2714 see the map in Appendix II) were placed in the following table:

	<u>Number</u>	<u>Percent</u>	<u>% of City population</u>
Total population of the 5 census tracts	23,485	100	47.3
White	21,214	90.3	46.3
Black or African American	76	0.3	63.3
American Indian and Alaskan Native	516	2.2	63.3
Asian	150	0.6	53.2
Native Hawaiian and Other Pacific Islander	181	0.8	61.8
Some other race	877	3.7	61.5
Two or more races	471	2.0	51.9
Hispanic or Latino (of any race)	2,106	9.0	63.1

Efforts to assist the minority population

As illustrated in the table immediately above, the minority population in St. George is concentrated in the five lower income census tracts. When the city helps people in the lower income areas it is also helping a majority of its minority population. Three of the three CDBG site specific funded activities in FY 2009-10 were in lower income areas. The projects were the Forest Park Improvement, the Dixie Downs Sidewalk Access and the 300 South St. Area Water Improvement Projects.

Impediments to fair housing

St. George is the county seat and anchor city of Washington County. According to the U.S. Census and Utah State population estimates Washington County’s population has increased from 13,669 in 1970 to 118,885 in 2005. The rapid population growth has outpaced the increase in available housing, especially for lower income residents.

The City has modified, or is planning on amending, its’ subdivision and zoning ordinances to reduce barriers to the development of more affordable housing. Following are the most important changes, or planned changes, to the two ordinances.

A. The zoning code was rewritten to create zoning districts which accommodate a variety of lot sizes. Medium and high density (up to 22 dwelling units per acre) residential zones are dispersed throughout the City to promote housing choice and affordability.

B. Manufactured homes are permitted in all residential zones in the City.

C. The City is considering the adoption of an “accessory dwelling unit” ordinance which would allow for an additional rental unit (either within the dwelling or detached unit) on a single family zoned lot.

D. The City has adopted a “density bonus’ program for the Little Valley agricultural area, whereby increased density can be achieved though the provision of parks, open space, and attainable housing. The density bonus program was adopted in 8/2/07. If the program is successful in the Little Valley area then the City will consider using it in other areas of the City.

E. Impact fees are a one time exaction assessed to the developer/builder of new construction for infrastructure expansion. St. George City has adopted a policy of waiving or deferring the impact fees for up to 60 new rental dwelling units per year. Over the past few years, the fee waiver has assisted the financing for many rental project which target low and moderate income residents as their primary tenant base.

F. The City has amended its zoning code to provide for “lot size averaging” in four single family zones. The lot size averaging provides greater flexibility in designing subdivision layouts and the result is greater variety in lot sizes and lot price.

G. The City adopted a Traditional Neighborhood District (TND) development code which allows for mixed use, compact development with a variety of housing types. The TND code encourages a mix of housing choices to meet various family income ranges.

The City continues to assist lower income people to become first time home buyers by funding the Down Payment Assistance Program (DPAP) through the Five County Association of Governments (FCAOG).

5. Leveraging Resources

The table below provides a summary of funds leveraged during FY 2009-2010 to assist the City in achieving its goals and objectives.

Project Name	CDBG Amount	City Funds	Private Donations	Other Grants and Loans	Total
Down Payment Assistance Program	303,062	0	0	3,706,563	4,009,633
Two West Group Home Construction Project	81,500	0	0	274,680	356,180
St. George Soup Kitchen	6,486	0	7,000	0	13,486
Dixie Downs Rd. Sidewalk Access P.*	15,373	18,448	0	0	33,821
300 S. St. Area Water Imp. Project *	28,963	17,378	0	0	46,341
Totals	435,384	35,826	7,000	3,981,243	4,459,453

*Projects to be completed in the next FY. The expenditure amounts will change.

Managing the Process

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Program Year 1 CAPER Managing the Process response:

The City was monitored for compliance for Equal Opportunity by four representatives from the Fair

Housing and Equal Opportunity Office of HUD from September 21 through September 23, 2009. The City didn't receive any findings that required corrective action as a result of the monitoring visit.

City staff submitted the FY 2008-09 CAPER, the FY 2010-11 Action Plan, quarterly Federal Cash Transaction Reports, semi-annual Labor Standards Reports and semi-annual Minority Business Enterprise Reports during FY 2009-10.

City staff conducted monitoring visits to sub recipients who hadn't previously received monitoring visits in September 2009.

Citizen Participation

1. Provide a summary of citizen comments.
2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts (CT) where expenditures were concentrated.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 1 CAPER Citizen Participation response:

1. Citizen comments or views

No written comments were received regarding the CDBG program in the FY 2009-10.

2. Funds available, committed, expended and geographic distribution of expended funds in FY 09

\$581,781 funds available
\$20,000 estimated program income
 \$601,781 total funds available

\$601,781 funds committed
\$523,385 funds expended
 \$78,396 committed funds not expended by the end of FY 2009-10

Amount	Activities	Addresses	Census Tracts
\$81,500	Two W. Group Home	352 S. 200 W. (LMC project)	CT 2714
\$18,824	Bowler, M.,E, S. St. Paving	SW Corner 250 S. & 1050 W.	CT 2707
\$15,373	Dixie D. Rd. Sidewalk Access	Dixie D. Rd from Sunset to S.C. Pky.(LMC Pr.)	CT 2707
\$28,963	300 S. Area Water Imp. Pr.	300 S. & 400 S. from 100 W. to 300 W	CT 2714
\$303,062	Down Payment Assistance P.	City Wide	
\$6,486	Food for the St. G. Soup Kit.	City Wide	
<u>\$69,177</u>	Administration	City Wide	
\$523,385	Total Funds Expended		

Institutional Structure

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Program Year 1 CAPER Institutional Structure response:

The City held an advertised public meeting regarding the CDBG program, to all interested persons and organizations. The public notice was advertised in the Spectrum newspaper, and it was also posted on the City’s website (the City was not able to publish the announcement in Spanish, because the El Sol newspaper closed around the first of January 2009). Every agency who previously applied for City CDBG funding was invited by letter to attend the meeting.

City staff participated in monthly meetings (that were held) of the Dixie Area Workforce Housing Affordability Committee (DAWHAC). The purpose of DAWHAC is to find ways to encourage the removal of barriers to attainable housing for the workforce of Washington County, Utah. DAWHAC contains representatives from some of the 12 cities in Washington County, the County, the Five County Association of Governments (FCAOG), realtors, Color Country Community Housing, Inc. (CCCHI) and Southern Utah Home Builders Association. DAWHAC meetings have not been held since the crises in late 2008 so negatively affected housing. The City will continue to attend DAWHAC meetings when they are scheduled again.

St. George also emphasizes a team approach to problem solving and places a high priority on developing strategic partnerships and strong communication networks. The table below provides a list of the City’s strategic partnerships and networks.

Color Country Community Housing, Inc.	St. George Soup Kitchen
Dixie Care and Share	Southern Utah Home Builders Association
Dixie Area Workforce Housing Coord. Committee	Southwest Center Mental Health
D.O.V.E. Center	Southwest Continuum of Care Committee
Five County Association Of Governments	TURN Community Services
Local Homeless Coordinating Committee	United Way Of Dixie
St. George Housing Authority	Volunteer Center of Washington County

Monitoring

1. Describe how and the frequency with which you monitored your activities.
2. Describe the results of your monitoring including any improvements.
3. Self Evaluation
 - a. Describe the effect programs have in solving neighborhood and community problems.
 - b. Describe progress in meeting priority needs and specific objectives and help make community’s vision of the future a reality.
 - c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
 - d. Indicate any activities falling behind schedule.
 - e. Describe how activities and strategies made an impact on identified needs.

- f. Identify indicators that would best describe the results.
- g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
- h. Identify whether major goals are on target and discuss reasons for those that are not on target.
- i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

Program Year 1 CAPER monitoring response:

1&2. The procedures, frequency and results of monitoring

The City has written a monitoring guide, for subrecipients, which has been approved by HUD. The City CDBG representative will make a monitoring visit near the annual anniversary date of the subrecipient agreement. Suggestions, concerns or findings that result from the monitoring visit will be reported by letter to the subrecipient. A follow up technical session will be held with the subrecipient, if necessary. There are currently no unresolved findings or serious issues that the City has with subrecipients.

3. Self Evaluation

The goal of the community planning and development programs, as identified in the Five-Year Consolidated Plan, is to develop viable communities by providing decent housing, a suitable living environment, and economic opportunities for low- and moderate-income individuals. During the last FY the City of St. George continued to fund activities and implement strategies that had an impact on achieving these goals.

The accomplishments illustrated in the OBJECTIVES AND OUTCOMES table in Item 1 of the General Questions, clearly indicate that:

Some lower income families had an opportunity to own their own homes through a Down Payment Assistance Program (DPAP)

CDBG programs are popular and effective programs that continue to be in great demand. Each activity, program, and project will be monitored on a continual basis to assure that implementation schedules are maintained. When scheduling difficulties are encountered, the cause is assessed and adjustments are made. When activities do not achieve intended goals, they are reassessed and, if warranted, funds are reprogrammed to more effective uses.

The City reviews and updates its policies and procedures to assure that limited resources are used effectively and efficiently. If major impediments are identified, staff will research all options for management consideration, and implement changes. All major goals are on target.

The construction of three activities was underway but not completed by the end of the FY. The 300 South Area Water Improvement Project was 2/3 completed at the end of the fiscal year, but it was completed at the end of July 2010. The Dixie Downs Road Sidewalk Access Project was 72% completed at the end of the FY, and it is scheduled to be completed by the end of August 2010. The Forest Park Improvement Project was delayed while Park Planning staff obtained additional funding. They raised the required money near the end of the FY, and they've started construction design of the project.

Lead-based Paint

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Program Year 1 CAPER Lead-based Paint response:

1. Actions taken during FY 2009-10 to reduce lead-based paint hazards

In FY 2009-10 The Five County Association of Governments (FCAOG), a subrecipient of the city, assisted 29 families to purchase homes through the Down Payment Assistance Program (DPAP). FCAOG follows The Lead Disclosure Rule in helping clients purchase homes through the DPAP for any homes *built before 1978* (1978 was the year that the ban of the use of lead-based paint in the USA went into effect). The DPAP clients who purchase homes built before 1978 receive the following before home sales are concluded:

- “Protect Your Family From Lead In Your Home”, an EPA-approved pamphlet.
- Sellers disclosure of any known information concerning LBP or LBP hazards.
- Records and reports on LBP and/or LBP hazards which were available to the sellers.
- An attachment in each purchase contract which included a Lead Warning Statement and confirmed that the seller has complied with all notification requirements. The seller, agent and homebuyer are required to sign and date the attachment, and
- Each buyer is provided a 10-day period to conduct a paint inspection or risk assessment for LBP or LBP hazards, unless the parties agreed in writing to lengthen, shorten or to waive the 10-day period.

One of the 29 homes purchased in the program year under the DPAP were constructed before 1978. Monitoring of the subrecipient showed that the LBP procedures were followed in the one case.

HOUSING

Housing Needs

*Please also refer to the Housing Needs Table in the Needs.xls workbook (see Appendix III)

1. Describe Actions taken during the last year to foster and maintain affordable housing.

Program Year 1 CAPER Housing Needs response:

1. Actions taken during FY 2009-10 to foster and maintain affordable housing

To foster and maintain affordable housing during the reporting period, CBDG funds were used for the Down Payment Assistance Program.

A Down Payment Assistance Program (DPAP) was implemented to assist low and moderate income families who are purchasing a home. Down Payment assistance dollars were used to provide direct assistance to low-moderate income families so that they can buy existing homes. Up to \$10,000.00 dollars per family was loaned for ‘direct homeownership’ assistance which includes paying closing costs, providing up to 50% of down payment costs and subsidizing interest rates and mortgage principal amounts. The majority of first-time homebuyers purchasing units created by the City have annual

incomes between 50-80% of area medium income (AMI). While there are no objections to assisting buyers at incomes lower than 50% AMI, it is often more difficult for such households to obtain enough bank financing and subsidies to afford homeownership. However, the City in partnership with the FCAOG do all that is possible to help very low income residents.

Specific Housing Objectives

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.
2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.
3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.

Program Year 1 CAPER Specific Housing Objectives response:

1. Meeting goal of providing affordable housing

The goal of providing down payment assistance for the reporting period was 25 households. The accomplishment was 29 households who were 80% or less of the AMI were assisted in purchasing a home with down payment assistance. The funds for this program were expended by February 1, 2010.

This goal was exceeded even though the housing construction industry in St. George was seriously disrupted in FY 2009-10, due to foreclosures of existing homes, a large inventory of recently constructed homes that have never been lived in, a higher than usual employment rate and increased standards for loans for home construction and for potential home buyers (which made it harder to construct new homes by builders or to purchase existing houses by first time home buyers).

An increasing number of homes that are purchased in the St. George area are from distressed sales. A distressed sale is a sale that results from buying a foreclosed home that has been repossessed by a lender, or from buying a home through a short sale. A short sale takes place before the home is foreclosed by the lender. In short sells the homeowner receives no equity from the sale and leaves the property voluntary, and the lender receives less than the outstanding balance of the loan. Sixteen (or 55%) of the 29 homes purchased in St. George through the DPAP in FY 2009 were from distressed sales.

There has been a high level of interest shown by the public in purchasing homes through the DPAP at the beginning of FY 2010-11. The public seems more confident about the future of the economy, and City staff expects that the funds budgeted for this purpose will be expended before the end of FY 2010-11.

2. Evaluate the progress in providing affordable housing

There were no goals in FY 2009 for the construction of single family homes. However, the City did continue its participation with two partnerships during the FY to construct 31 homes within the City. Federal funds have not and will not be used in either project (CDBG regulations do not allow for the

construction of single family homes with these funds, but they do allow for the use of CDBG monies for the construction of multi dwelling homes). Following are the two single family construction projects.

The Dixie Downs Construction Project

Dixie Downs Construction has built six of the planned 21 homes (and a seventh home was close to being completed) at the end of FY 2009 at the southwest corner of 1425 North Street and Dixie Downs Road. Eight of the 21 homes are designated as “work force housing” (WFH). WFH is defined as housing which is created for people who earn between 60% to 110% of the area median income).

None of the purchased homes qualified as WFH, although an applicant for the one of the unsold homes may qualify for that designation. The developer has had difficulty in obtaining loans to build houses unless he has a pre approved buyer.

The City contributed \$250,000 towards the project to install off site infrastructure improvements. These improvements have taken place. The City funds came from the Fort Pierce Redevelopment Area housing set aside funds. 20% of the annual tax increment collected by the redevelopment area each year is placed into the housing set aside funds.

The City Center Commons Project

Intermountain Health Care (IHC) and the City have agreed to build 10 WFH houses at 451 East on the north side of 500 South Street. IHC owns the local Dixie Regional Hospital, and they are concerned that too many of their lower wage employees are not able to buy housing.

Subdivision maps and construction plans have been prepared for the project. IHC and the City will each pay for half of the development cost. The City’s funds will come from the Ft. Pierce Redevelopment Area housing set aside funds. Project construction has been temporarily postponed due to the present number of foreclosed homes offered for sale on the local market.

3. Efforts to address “worst-case” housing

Look at the Homeless Needs section below for what the city did during the reporting period to assist the St. George Soup Kitchen who provides lunches for lower income people.

Public Housing Strategy

1. Describe actions taken during the last year to improve public housing and resident initiatives.

Program Year 1 CAPER Public Housing Strategy response:

1. Action taken during FY 2009-10 to improve public housing and resident initiatives

No public housing authorities are operated by the City of St. George (the St. George Housing Authority is a separate, independent governmental agency). Therefore, the city has not developed a plan to encourage public housing residents to become more involved in the management of public housing or to become owners of public housing units.

Barriers to Affordable Housing

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

1. Actions taken during FY 2009-10 to eliminate barriers to affordable housing

The city assisted 29 households to become a homeowner through the Down Payment Assistance Program.

See the six changes (and one proposed change) that the City has made to their zoning ordinances within the last two years as found in the Impediments to Fair Housing section above.

HOME/ American Dream Down Payment Initiative (ADDI)

1. Assessment of Relationship of HOME Funds to Goals and Objectives
 - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.
2. HOME Match Report
 - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.
3. HOME MBE and WBE Report
 - a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women’s Business Enterprises (WBEs).
4. Assessments
 - a. Detail results of on-site inspections of rental housing.
 - b. Describe the HOME jurisdiction’s affirmative marketing actions.
 - c. Describe outreach to minority and women owned businesses.

Program Year 1 CAPER HOME/ADDI response:

The City of St. George does not receive HOME or American Dream Down Payment Initiative (ADDI) funding.

HOMELESS

Homeless Needs

*Please also refer to the Homeless Needs Table in the Needs.xls workbook (see Appendix IV).

1. Identify actions taken to address needs of homeless persons.
2. Identify actions to help homeless persons make the transition to permanent housing and independent living.
3. Identify new Federal resources obtained from Homeless SuperNOFA.

Program Year 1 CAPER Homeless Needs response:

1. Actions to address needs of homeless persons

The City of St. George was critical to the creation of the Local Homeless Coordinating Committee as a partner with the Five County Association of Governments (which covers a five county area of southwestern Utah). The Five County Local Homeless Coordinating Committee (FCLHCC) works to

alleviate the effects of homelessness and coordinate local resources to maximize services. Included in the goal is a focus on “Ending Chronic Homelessness by the year 2014”.

The FCLHCC participates with and impacts policy on the direction of State, Federal and local homeless funding, and it participates in the Point-in-Time Count each year to count the number of homeless people in Washington County. The committee supports and implements the Housing First approach to provide housing and case management to optimize self-sufficiency for individuals and families who are homeless. A consortium of local homeless services and principle organization are involved in planning and coordinating programs in the St. George area.

The principle organizations involved with and on the committee are Color Country Housing, Inc., Canyon Creek Women’s Crisis Center, Cedar City Housing Authority, the City of St. George, 5 Department of Workforce Services, Disability Law Center, the Dixie Care and Share, D.O.V.E. Center, Erin Kimball Foundation, Five County Association of Governments, Iron County Care and Share, Red Rock Center for Independence, Resource and Re-Entry Center, Safety Net/ Family Support Center Southwest Mental Health, St. George City Housing Authority, Veterans Administration, United Way Dixie of Washington County, Washington County School District, and Washington County Youth Crisis Center.

The FCLHCC is updating the Strategic Plan to End Chronic Homelessness by the year 2014. The committee currently meets every other month in St. George.

Dixie Care and Share (DC&S) operates a facility in St. George that contains emergency shelter, transitional housing and a food bank. The D.O.V.E. Center operates a shelter for victims of domestic violence. The City purchased \$6,486 in food for the St. George Soup Kitchen during the program year to feed the homeless and those in danger of becoming homeless lunches three times a week (the Soup Kitchen started the FY serving lunches two times a week, but was able to increase the number of lunches offered to three times a week later in the FY).

2. Helping homeless persons make transition to permanent housing

The transitional housing and the food bank mentioned in the two activities in #1 above assist the homeless transition to permanent housing, as does the efforts of the FCHCC which is also mentioned in #1 above.

3. Federal resources from the homeless SuperNOFA

The City Of St. George did not receive federal resources from the Homeless SuperNOFA, as it does not operate a homeless program.

Specific Homeless Prevention Elements

1. Identify actions taken to prevent homelessness.

Program Year 1 CAPER Specific Housing Prevention Elements response:

1. Actions taken in FY 2009-10 to prevent homelessness

The City will continue to support the Five County Local Homeless Coordinating Committee’s active roles in providing cooperation, innovation and local control in the provision of services to address homelessness. The components of the Continuum of Care include: homelessness prevention, emergency

shelter, permanent housing with supportive services such as mental health, job training, independent living skills, substance abuse treatment, family support, education and other services. The \$6,486 in food that the City provided to the St. George Soup Kitchen assisted some of their food recipients to stay in their homes. Those clients could have used the money that they would have spent on food to pay for either rent or house payments.

Emergency Shelter Grants (ESG)

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
 - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
 - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
 - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution
 - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
5. Activity and Beneficiary Data
 - a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
 - b. Homeless Discharge Coordination
 - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.
 - c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Program Year 1 CAPER ESG response:

The city of St. George does not receive Emergency Shelter Grant (ESG) funding.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook (see Appendix V).

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
 - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
 - b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
 - c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.
2. Changes in Program Objectives
 - a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.
3. Assessment of Efforts in Carrying Out Planned Actions
 - a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
 - b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.
 - c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.
4. For Funds Not Used for National Objectives
 - a. Indicate how use of CDBG funds did not meet national objectives.
 - b. Indicate how did not comply with overall benefit certification.
5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
 - a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.
 - b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.
 - c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.
6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
 - a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
 - b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
 - c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.
7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
 - a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.
8. Program income received
 - a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
 - b. Detail the amount repaid on each float-funded activity.

- c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
 - d. Detail the amount of income received from the sale of property by parcel.
9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
 - a. The activity name and number as shown in IDIS;
 - b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
 - c. The amount returned to line-of-credit or program account; and
 - d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.
10. Loans and other receivables
 - a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
 - b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
 - c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
 - d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
 - e. Provide a List of the parcels of property owned by the grantee or its sub-recipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.
11. Lump sum agreements
 - a. Provide the name of the financial institution.
 - b. Provide the date the funds were deposited.
 - c. Provide the date the use of funds commenced.
 - d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.
12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year
 - a. Identify the type of program and number of projects/units completed for each program.
 - b. Provide the total CDBG funds involved in the program.
 - c. Detail other public and private funds involved in the project.
13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies
 - a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

Program Year 1 CAPER Community Development response:

1. Assessment of relationship of CDBG funds to goals and objectives

With the exception of spending on administration and planning, all CDBG funds were spent on high priority activities. Following are the amounts and percentages of the amounts spent by activities of the \$581,781 expended in CDBG funds:

	Amount	Percentage
Down Payment Assistance Program (DPAP)	303,062	58%
TURN Two West Group Home	81,500	16%
Food for the St. George Soup Kitchen	6,486	1%
Bowler, M.E.S. St. Paving Project	18,824	4%
Dixie Downs Sidewalk Access	15,373	3%
300 S. Area Water Improvement Project	28,963	5%
Administration and Planning	<u>69,177</u>	<u>13%</u>
Total expended	523,385	100%

100% of the 29 households who purchase homes in the DPAP were lower income people (80% AMI).

100% of the eight people who benefit from the TURN Two West Group Home are presumed to be lower income (LMC).

100% of the 2,883 people who received Food from the St. George Soup Kitchen were lower income people (80% AMI).

60.0% (2,550 people) of the 4,247 individuals who benefit from the Bowler, Marsh, Ence Subdivision Street Paving Project are lower income people (80% AMI).

100% of the approximately 54 people who benefit from the Dixie Downs Sidewalk Access Project are presumed to be lower income people (LMC).

56.9% (624 people) of the 1,097 individuals who benefit from the 300 South Area Water Improvement Project are lower income people (80% AMI).

2. Change in program objectives

The City Of St. George had no program objective changes in the reporting period.

3. Assessment of efforts in carrying out planned actions

St. George had a small entitlement of only \$486,242 in FY 2009-10. The only way to carry out as many goals as the city did during the reporting period was to partner with other agencies to stretch the available funds as much as possible. Following are where CDBG funds were used to leverage other funding sources:

The City contracts with the Five County Association of Governments (FCAOG) to administer the DPAP. The total cost to purchase the 29 homes was \$4,009,633. CDBG expenses were \$303,062 or 8% of the project costs.

The Two West Group Home Project was completed in the FY. The City's CDBG portion of the \$356,180 project costs was \$81,500 or 23% of the total project costs.

The City partnered with the St. George Soup Kitchen to provide free lunches. CDBG expenses were \$6,486 or 48% of the \$13,486 spent for the activity.

When applicants needed certifications from the City Of St.George, to apply for various funding sources, the activity was reviewed and regardless of the applicant, letters of consistency were granted if the project warranted it.

The City Of St.George worked to implement its Consolidated Plan throughout the program year. All actions taken were efforts to achieve the goals and objectives of the Consolidated Plan. No viable projects were turned away, if they could be funded and/or implemented.

4. Funds not used for national objectives

All CDBG funds expended during the program year addressed one or more national objectives.

5. Anti-displacement and relocation

The City Of St.George has to date not undertaken a project with CDBG funds that has involved permanent displacement and/or relocation. The housing rehabilitation we have funded in the past has been minor enough that none of the clients have had to be relocated during construction. There were no funds budgeted or spent for this program in FY 2009-10.

6. Low/mod job activities

The City Of St.George has never used CDBG funds for economic development projects. The city's economic development projects to date have been paid with City redevelopment agency tax increment funds.

7. Low/mod limited clientele activities – not presumed benefit

The St. George Soup Kitchen was reimbursed with CDBG monies for some of the food they purchased for lower income people. The Soup Kitchen income qualified those who received free food who were not presumed lower income benefit.

8. Program income received

The City received \$20,000 in program income in the program year from returned loans on the Down Payment Assistance Program. These funds were spent before other CDBG monies were expended, per HUD regulations. The City has no revolving loan or float funded activities.

9. Prior year adjustments

There were no prior year adjustments made in the program year.

10. Loans and other receivables

There are no float funded activities or other outstanding loans made with CDBG funds that are due to the city. Down Payment Assistance Program and Home Owner Rehabilitation Loans are not due to the City until the home owner either refinances his house loan or sells his home.

11. Lump sum agreements

The city has no CDBG lump sum agreements.

12. Housing rehabilitation

No CDBG funds were used for housing rehabilitation during the program year

13. Neighborhood revitalization strategies

The City Of St.George doesn't have a neighborhood revitalization strategy.

Antipoverty Strategy

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

Program Year 1 CAPER Antipoverty Strategy response:

1. Actions taken in FY 2009-10 to reduce the numbers living below the poverty level

None of the City funded activities in the FY reduced the number of people living below the poverty level. However, the City did contribute CDBG funds to an activity which assisted people who were in economically precarious situations. The City purchased \$6,486 worth of food for the St. George Soup Kitchen to give to lower income people. This assistance fed hungry people, and it better enabled food recipients to make their rent and housing mortgage payments, and thus be able to stay in their residences.

NON-HOMELESS SPECIAL NEEDS

Non-homeless Special Needs

*Please also refer to the Non-homeless Special Needs Table in the Need.xls workbook (see Appendix VI)

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Program Year 1 CAPER Non-homeless Special Needs response:

1. Actions taken in FY 2009-10 to address special needs of those not homeless who require supportive housing

The City contributed \$81,500 of the \$356,180 construction costs for the Two West Group Home Construction Project. The group home will house eight mentally handicapped individuals.

Specific HOPWA Objectives

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
 - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
 - b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;

- c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
 - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
 - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
 - f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
- a. Grantee Narrative
 - i. Grantee and Community Overview
 - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
 - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
 - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
 - (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
 - (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
 - (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.
 - ii. Project Accomplishment Overview
 - (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
 - (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
 - (3) A brief description of any unique supportive service or other service delivery models or efforts
 - (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.
 - iii. Barriers or Trends Overview
 - (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
 - (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
 - (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years
 - b. Accomplishment Data

- i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
- ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

Program Year 1 CAPER Specific HOPWA Objectives response:

Not applicable. This program is administered by the St. George Housing Authority.

OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

Program Year 1 CAPER Other Narrative response:

This City of St. George would like to acknowledge that this template is an attempt by HUD to at some point have all entitlement communities collecting and reporting data in the same manner and format. Currently, this template is not a requirement, but for newer entitlement agencies, such as the City of St. George, it helps give some direction and assistance in providing the information as required in the CDBG reporting regulations. Due to various versions/models of templates that are being used, there could be inconsistencies in the data due to transferring the data from one template to a new template. The City Of St. George included all of the spreadsheets that the reader was asked to refer to.

Appendix I

IDIS

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR 26 - CDBG Financial Summary Report

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TIME: 1:51:32 pm
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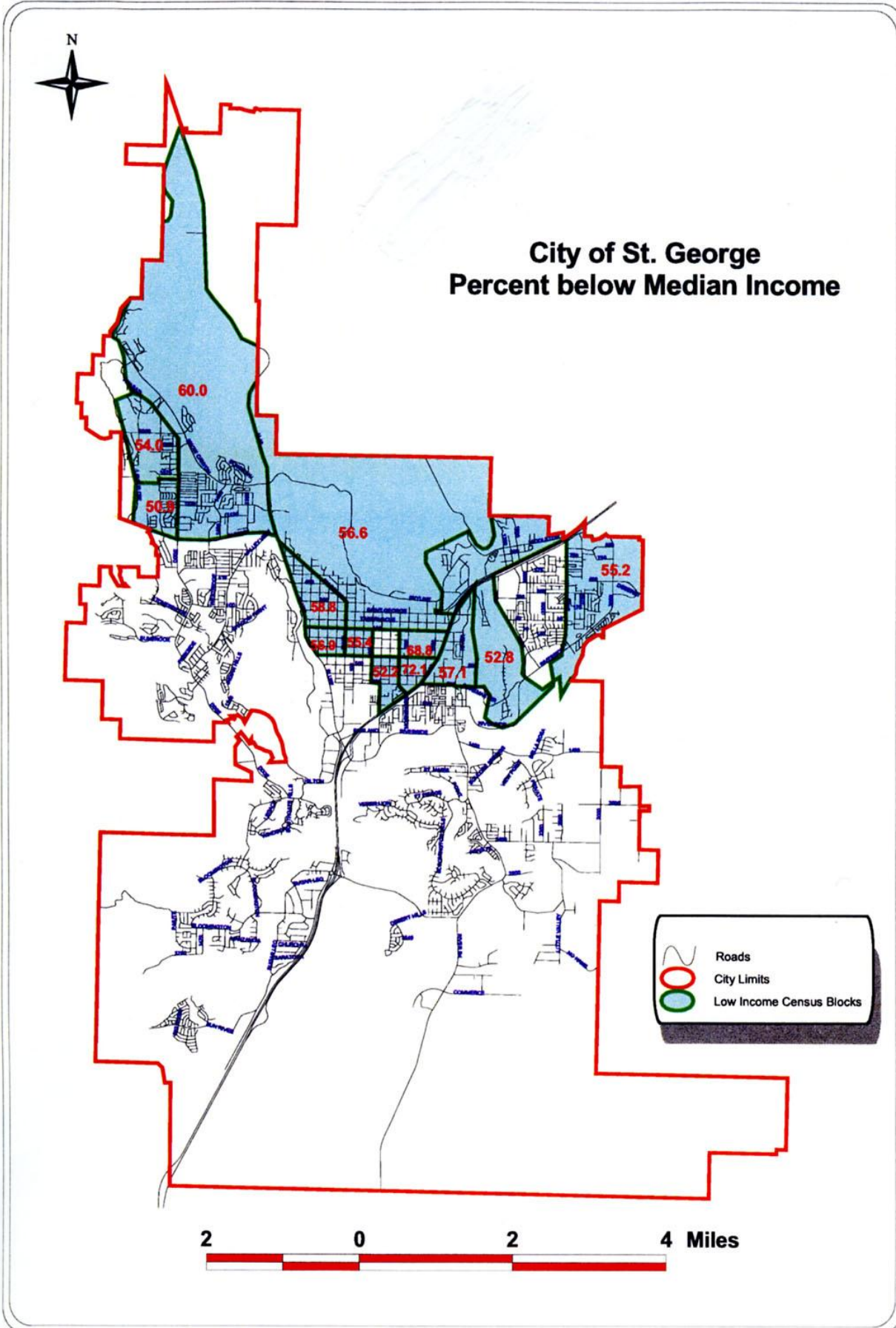
Grantee	ST. GEORGE , UT
Program Year	2009
PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	486,242.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	20,000.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	506,242.00
PART II: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	454,208.31
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	454,208.31
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	69,177.01
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	523,385.32
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	(17,143.32)
PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	454,208.31
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	454,208.31
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	6,486.48

IDIS

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR 26 - CDBG Financial Summary Report

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28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	6,486.48
32 ENTITLEMENT GRANT	486,242.00
33 PRIOR YEAR PROGRAM INCOME	52,400.88
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	538,642.88
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	1.20%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	69,177.01
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	69,177.01
42 ENTITLEMENT GRANT	486,242.00
43 CURRENT YEAR PROGRAM INCOME	20,000.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	506,242.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	13.66%



Housing Needs Table		Grantee:		APPENDIX III																			
		Current % of Households	Current Number of Households	3-5 Year Quantities												Priority Need?	Plan to Fund?	Fund Source	Households with a Disabled Member		Disproportionate Racial/Ethnic Need?	# of Households in lead-Hazard Housing	Total Low Income HIV/AIDS Population
				Year 1		Year 2		Year 3		Year 4*		Year 5*		Multi-Year					%	#			
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	% of Goal									
Household Income <=30% MFI	Renter	Elderly	NUMBER OF HOUSEHOLDS	100%	184														100%	70			
			Any housing problems	76.1	140									0	0%	L	N	N/A		0			
			Cost Burden > 30%	76.1	140									0	0%	H	N	C,O					
			Cost Burden >50%	57.1	105									0	0%	L	N	N/A					
			312																				
		Small Related	NUMBER OF HOUSEHOLDS	100%	312																	NO	
	With Any Housing Problems		83.0	259									0	0%	L	N	N/A						
	Cost Burden > 30%		83.0	259									0	0%	L	N	N/A						
	Cost Burden >50%		75.6	236									0	0%	L	N	N/A						
			233																				
		Large Related	NUMBER OF HOUSEHOLDS	100%	133																	NO	
	With Any Housing Problems		92.5	123									0	0%	L	N	N/A						
	Cost Burden > 30%		81.2	108									0	0%	L	N	N/A						
	Cost Burden >50%		73.7	98									0	0%	L	N	N/A						
			233																				
		All other hsholds	NUMBER OF HOUSEHOLDS	100%	233																	NO	
	With Any Housing Problems		70.8	165									0	0%	L	N	N/A						
	Cost Burden > 30%		70.8	165									0	0%	L	N	N/A						
	Cost Burden >50%		54.9	128									0	0%	L	N	N/A						
			234																				
Owner	Elderly	NUMBER OF HOUSEHOLDS	100%	234																			
		With Any Housing Problems	85.0	199									0	0%	L	N	N/A						

Continuum of Care Homeless Population and Subpopulations Chart - APPENDIX IV

Part 1: Homeless Population	Sheltered		Un-sheltered	Total	Jurisdiction
	Emergency	Transitional			
1. Homeless Individuals	82	0	8	90	Data Quality (N) enumerations <input type="button" value="v"/>
2. Homeless Families with Children	44	0	22	66	
2a. Persons in Homeless with Children Families	15	0	0	15	
Total (lines 1 + 2a)	97	0	30	127	
Part 2: Homeless Subpopulations					
	Sheltered		Un-sheltered	Total	
1. Chronically Homeless	45	0	0	45	
2. Severely Mentally Ill	24	0	0	24	
3. Chronic Substance Abuse	25	0	0	25	
4. Veterans	0	0	0	0	
5. Persons with HIV/AIDS	0	0	0	0	
6. Victims of Domestic Violence	16	0	0	16	
7. Youth (Under 18 years of age)	3	0	0	3	

Part 3: Homeless Needs Table: Individuals	Needs	Currently Available	Gap	5-Year Quantities										Total			Priority: H, M, L	Plan to Fund? Y/N	Fund Source: CDBG, HOME, HOPWA, ESG or Other		
				Year 1		Year 2		Year 3		Year 4		Year 5		Goal	Actual	% of Goal					
				Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete								
Beds	Emergency Shelters	82	82	0	0	0	0	0	0	0	0	0	0	0	0	0	0%				
	Transitional Housing	8	0	8	0	0	0	0	0	0	0	0	0	0	0	0	0%				
	Permanent Supportive Housing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	###				
	Total	90	82	8	0	0	0	0	0	0	0	0	0	0	0	0	0%				
Chronically Homeless																					

Part 4: Homeless Needs Table: Families	Needs	Currently Available	Gap	5-Year Quantities					Total	Priority: H, M, L	Plan to Fund? Y/N	HOPWA, ESG or Other
				Year 1	Year 2	Year 3	Year 4	Year 5				

				Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Actual	% of Goal			
Beds	Emergency Shelters	44	44	0	0	0	0	0	0	0	0	0	0	0	0	###			
	Transitional Housing	22	0	22	0	0	0	0	0	0	0	0	0	0	0	###			
	Permanent Supportive Housing	0	0	0	0	0	0	0	0	0	0	0	0	0	0	###			
	Total	66	44	22	0	0	0	0	0	0	0	0	0	0	0	###			

Completing Part 1: Homeless Population. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The counts must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Completing Part 2: Homeless Subpopulations. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The numbers must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Sheltered Homeless. Count adults, children and youth residing in shelters for the homeless. "Shelters" include all emergency shelters and transitional shelters for the homeless, including domestic violence shelters, residential programs for runaway/homeless youth, and any hotel/motel/apartment voucher arrangements paid by a public/private agency because the person or family is homeless. Do not count: (1) persons who are living doubled up in conventional housing; (2) formerly homeless persons who are residing in Section 8 SRO, Shelter Plus Care, SHP permanent housing or other permanent housing units; (3) children or youth, who because of their own or a parent's homelessness or abandonment, now reside temporarily and for a short anticipated duration in hospitals, residential treatment facilities, emergency foster care, detention facilities and the like; and (4) adults living in mental health facilities, chemical dependency facilities, or criminal justice facilities.

Unsheltered Homeless. Count adults, children and youth sleeping in places not meant for human habitation. Places not meant for human habitation include streets, parks, alleys, parking ramps, parts of the highway system, transportation depots and other parts of transportation systems (e.g. subway tunnels, railroad car), all-night commercial establishments (e.g. movie theaters, laundromats, restaurants), abandoned buildings, building roofs or stairwells, chicken coops and other farm outbuildings, caves, campgrounds, vehicles, and other similar places.

Jurisdiction

Only complete blue sections.

Housing and Community Development Activities – APPENDIX V	Needs	Current	Gap	5-Year Quantities												% of Goal	Priority Need H, M, L	Dollars to Address	Plan to Fund Y/N	
				Year 1		Year 2		Year 3		Year 4		Year 5		Cumulative						
				Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual					
01 Acquisition of Real Property 570.201(a)	0	0	0											0	0	###				
02 Disposition 570.201(b)	0	0	0											0	0	###				
Public Facilities and Improvements	03 Public Facilities and Improvements (General) 570.201(c)	0	0	0										0	0	###				
	03A Senior Centers 570.201(c)	0	0	0										0	0	###				
	03B Handicapped Centers 570.201(c)	0	0	0	1	1								1	1	100%	H	81,500	Y	CD
	03C Homeless Facilities (not operating costs) 570.201(c)	0	0	0										0	0	###				
	03D Youth Centers 570.201(c)	0	0	0										0	0	###				
	03E Neighborhood Facilities 570.201(c)	0	0	0										0	0	###				
	03F Parks, Recreational Facilities 570.201(c)	0	0	0	2	1								2	1	50%	H	285,000	Y	CD
	03G Parking Facilities 570.201(c)	0	0	0										0	0	###				
	03H Solid Waste Disposal Improvements 570.201(c)	0	0	0										0	0	###				
	03I Flood Drain Improvements 570.201(c)	0	0	0										0	0	###				
	03J Water/Sewer Improvements 570.201(c)	0	0	0	1	0								1	0	0%	H	40,854	Y	CD
	03K Street Improvements 570.201(c)	0	0	0	1	1								1	1	100%	H	183,531	Y	CD
	03L Sidewalks 570.201(c)	0	0	0	1	0								1	0	0%	H	16,460	Y	CD
	03M Child Care Centers 570.201(c)	0	0	0										0	0	###				
	03N Tree Planting 570.201(c)	0	0	0										0	0	###				
	03O Fire Stations/Equipment 570.201(c)	0	0	0										0	0	###				
	03P Health Facilities 570.201(c)	0	0	0										0	0	###				
03Q Abused and Neglected Children Facilities 570.201(c)	0	0	0										0	0	###					
03R Asbestos Removal 570.201(c)	0	0	0										0	0	###					
03S Facilities for AIDS Patients (not operating costs) 570.201(c)	0	0	0										0	0	###					
03T Operating Costs of Homeless/AIDS Patients Programs	0	0	0										0	0	###					
04 Clearance and Demolition 570.201(d)	0	0	0										0	0	###					
04A Clean-up of Contaminated Sites 570.201(d)	0	0	0										0	0	###					
Public Services	05 Public Services (General) 570.201(e)	0	0	0	1	1								1	1	100%	H	6,486	Y	CD
	05A Senior Services 570.201(e)	0	0	0										0	0	###				
	05B Handicapped Services 570.201(e)	0	0	0										0	0	###				
	05C Legal Services 570.201(E)	0	0	0										0	0	###				
	05D Youth Services 570.201(e)	0	0	0										0	0	###				
	05E Transportation Services 570.201(e)	0	0	0										0	0	###				
	05F Substance Abuse Services 570.201(e)	0	0	0										0	0	###				
	05G Battered and Abused Spouses 570.201(e)	0	0	0										0	0	###				
	05H Employment Training 570.201(e)	0	0	0										0	0	###				
	05I Crime Awareness 570.201(e)	0	0	0										0	0	###				
	05J Fair Housing Activities (if CDBG, then subject to 570.201(e))	0	0	0										0	0	###				
	05K Tenant/Landlord Counseling 570.201(e)	0	0	0										0	0	###				
	05L Child Care Services 570.201(e)	0	0	0										0	0	###				
	05M Health Services 570.201(e)	0	0	0										0	0	###				
05N Abused and Neglected Children 570.201(e)	0	0	0										0	0	###					

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	21E Submissions or Applications for Federal Programs 570.206	0	0	0										0	0	###			
	21F HOME Rental Subsidy Payments (subject to 5% cap)	0	0	0										0	0	###			
	21G HOME Security Deposits (subject to 5% cap)	0	0	0										0	0	###			
	21H HOME Admin/Planning Costs of PJ (subject to 5% cap)	0	0	0										0	0	###			
	21I HOME CHDO Operating Expenses (subject to 5% cap)	0	0	0										0	0	###			
	22 Unprogrammed Funds	0	0	0										0	0	###			
HOPWA	31J Facility based housing - development	0	0	0										0	0	###			
	31K Facility based housing - operations	0	0	0										0	0	###			
	31G Short term rent mortgage utility payments	0	0	0										0	0	###			
	31F Tenant based rental assistance	0	0	0										0	0	###			
	31E Supportive service	0	0	0										0	0	###			
	31I Housing information services	0	0	0										0	0	###			
	31H Resource identification	0	0	0										0	0	###			
	31B Administration - grantee	0	0	0										0	0	###			
	31D Administration - project sponsor	0	0	0										0	0	###			
CDBG	Acquisition of existing rental units	0	0	0										0	0	###			
	Production of new rental units	0	0	0										0	0	###			
	Rehabilitation of existing rental units	0	0	0										0	0	###			
	Rental assistance	0	0	0										0	0	###			
	Acquisition of existing owner units	0	0	0										0	0	###			
	Production of new owner units	0	0	0										0	0	###			
	Rehabilitation of existing owner units	0	0	0										0	0	###			
	Homeownership assistance	0	0	0										0	0	###			
HOME	Acquisition of existing rental units	0	0	0										0	0	###			
	Production of new rental units	0	0	0										0	0	###			
	Rehabilitation of existing rental units	0	0	0										0	0	###			
	Rental assistance	0	0	0										0	0	###			
	Acquisition of existing owner units	0	0	0										0	0	###			
	Production of new owner units	0	0	0										0	0	###			
	Rehabilitation of existing owner units	0	0	0										0	0	###			
Totals	0	0	0	32	33	0	0	0	0	0	0	0	0	25	29	103%		915,301	CD

Appendix VI

Non-Homeless Special Needs Including HOPWA		Needs	Currently Available	GAP	3 year Quantities						Totals		Priority needed H,M,L	Plan to Fund? Y N	Fund Source: CDBG, HOME, HOPWA, ESG, Other	
					Year 1		Year 2		Year 3		Actual	% of Goal				
					Goal	Complete	Goal	Complete								
Housing Needed	52. Elderly	2	2	0	0	0	0	0	0	0	0	### #				
	53. Frail Elderly	0	0	0	0	0	0	0	0	0	0	### #				
	54. Persons w/ Severe Mental Illness	48	28	20	0	0	0	0	0	0	0	### #				
	55. Developmentally Disabled	53	20	33	8	8	0	0	0	0	8	8	100% %	H	Y	CDBG
	56. Physically Disabled	0	0	0	0	0	0	0	0	0	0	0	### #			
	57. Alcohol/Other Drug Addicted	16	16	0	0	0	0	0	0	0	0	0	### #			
	58. Persons w/ HIV/AIDS & their families	27	0	27	0	0	0	0	0	0	0	0	### #			
	59. Public Housing Residents	735	278	457	0	0	0	0	0	0	0	0	### #			
	Total	881	344	537	8	8	0	0	0	0	8	8	100% %			
Supportive Services Needed	60. Elderly	2	2	0	0	0	0	0	0	0	0	### #				
	61. Frail Elderly	0	0	0	0	0	0	0	0	0	0	### #				
	62. Persons w/ Severe Mental Illness	48	28	20	0	0	0	0	0	0	0	### #				
	63. Developmentally Disabled	53	20	33	0	0	0	0	0	0	0	0	### #			
	64. Physically Disabled	0	0	0	0	0	0	0	0	0	0	0	### #			
	65. Alcohol/Other Drug Addicted	16	16	0	0	0	0	0	0	0	0	0	### #			
	66. Persons w/ HIV/AIDS & their families	27	0	27	0	0	0	0	0	0	0	0	### #			
	67. Public Housing Residents	0	0	0	0	0	0	0	0	0	0	0	### #			
	Total	146	66	80	0	0	0	0	0	0	0	0	### #			