

Permit Number: _____
Approval: _____
Date: _____

CITY OF ST GEORGE
175 E 200 N ST GEORGE, UT 84770
SPECIAL EVENT PERMIT APPLICATION

NOTE: All questions must be answered complete or application will not be considered. Please provide a criminal background check from the Utah Bureau of Criminal Identification with this application.

Please Print

1. Title of Event: _____
2. Address of Event _____
3. Type of Event _____ Set-up Date/Time _____
4. Event Date: _____ Event Hours _____
5. Number of Attendance _____ Occupancy Load _____
6. Business Name _____ Temporary Sales Tax # _____
7. Business Address _____
8. Name of Applicant _____ DL# _____
9. Residential Address _____
10. Phone Number _____ Cell Number _____
Work Number _____ Fax Number _____

Permit Fees:

\$150.00 per day, 300 or more attendance \$ _____
\$75.00 per day, less than 300 attendance \$ _____
Total Fees Due \$ _____

I understand that falsifying any information on this application constitutes sufficient cause for rejection or revocation of the Special Event Permit. I also understand that the City License Officer may require additional information as permitted by the ordinance, and I also agree to supply the same as part of this application. _____ I agree to abide by the City of St. George Sign Ordinance.

Authorized Applicant Signature _____ Date _____

Additional Information Required For Approval (Please allow TEN DAYS for each approval)

- % Proof of Insurance: \$648,700 injury or death per person. \$2,221,700 (Aggregated) \$259,500 property damage, with the City of St. George named as additional insured.
- % Temporary sales tax number (801-297-6303) All Vendors must comply with all applicable laws.
- % Event site diagram (Please illustrate the floor space set-up of each vendor booth and/or tent)
- % Security plan approval by Police Department (Captain Scott Staley 435-627-4309)
- % Safety inspection before the event and during the event from the Fire Department (435-627-4150)
- % Sign Approval (435-627-4206) Zoning Approval, only when applicable (435-627-4206)
- % Encroachment Permit (Bill Swensen 435-627-4128)
- % Health Department (435-986-2580)
- % Please provide a copy of the advertisement, which will be used to promote the event.
- % City Council approval. The Business License Department MUST receive a complete Special Event Permit Application, together with any other requirements, TEN DAYS PRIOR to a CITY COUNCIL MEETING. City Council meetings are held the 1st and 3rd Thursday of every month.